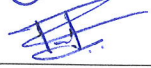
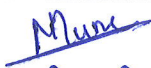
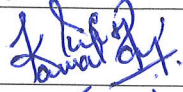
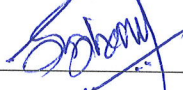


Medical Emergency Response Drill Report

Tier 0	X	Tier 1	X	Tier 2	X	Tier 3	X
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Date	30.04.2026
Indicate Scenario Used	Medical emergency involving a learner collapse with suspected heart attack, requiring immediate first aid response, escalation to medical professional and shifted to hospital, and stabilization.
Location	NCMT Centre Lobby

Attendance Log				
#	Name	Role in Drill	Job Title	Signature
1	Moideen Sha	Casualty	Admin Support	
2	Rengini Pradeesh	Incident Controller	DFA, International Sales Lead	
3	Munavar	Incident recorder	DFA, Operations Assistant	
4	Kamal	DFA	Operations Assistant	
6	Sajitha Sabir	Drill controller	Centre Manager	
7	Aseetha Amanullah	External Communicator	Operation Supervisor	
8	Shahbaz	Internal Communicator	Receptionist	
9				
10				
11				
12				
13				
14				
15				
16				

Medical Emergency Response Drill Report

Training Session / Scenario Brief (Provide a brief description of the training session / scenario.)

A planned medical emergency response drill was conducted to evaluate the effectiveness of NCMT's tiered medical emergency system in line with OPITO Medical Emergency Response and Planning requirements.

The scenario simulated a trainee experiencing a sudden medical emergency, suspected to be a heart attack, resulting in collapse, unconsciousness, and difficulty in breathing. The situation required an immediate Tier 1 response (on-site first aid), followed by Tier 2 intervention by medical professionals, and finally Tier 3 escalation involving transfer to a hospital for advanced medical care.

The drill was designed to assess key performance areas including response time, communication and coordination between teams, availability and use of emergency equipment and adherence to established emergency procedures.

Observations / Feedback from Training Session / Scenario

1. Tier 0 response was effective
2. Designated First Aiders responded promptly, initiated primary assessment (ABC), and began CPR without delay due to improper breathing. Good scene control was maintained.
3. Communication between Tier 0, Tier 1, Tier 2 responders was clear and effective.
4. Emergency equipment was readily available and used correctly.
5. Internal and external communication teams acted promptly, facilitating ambulance arrival and smooth transfer for advanced (Tier 3) medical care.
6. While shifting the casualty to the hospital, it was observed that the stretcher could not pass smoothly through the front door because one of the doors was jammed due to damage caused by heavy rain last month. Although access was still possible through the available door, this caused a slight obstruction during the transfer, which were addressed during the debrief.

Scenario Summary / Timeline

Was the alarm Raised?	Yes	No	What Method?	
	X			Shouted that there is a medical emergency
Was Emergency Equipment Used?	Yes	No	List Equipment Used	
	X			First aid box
Was any Policy / Procedures / Documents Used?	Yes	No	List Documents	
	X			

Timeline of Events

Tier 0 – Bystander

Time	Action	Actions/ Observations
10:20 AM	Learner collapsed, clutching chest; , Raising the alarm	Shout for help
10:21	Internal communicator declared medical emergency and	Informed DFA

Tier 1 – DFA Response

Time	Action	Actions/ Observations
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Medical Emergency Response Drill Report

10:21 AM	First Aid equipments arrived at scene	
10:22 AM	DFA arrived on scene, Initial assessment of casualty	Scene secured and casualty assessed
10:23 AM	Immediate first aid provided	Checked Airway, CPR provided
10:24 AM	Escalation and support	Continued with chest compression and Rescue Breath
10:25 AM	Communication with medical professional	DFA informed to call Emergency, External Communicator made the call and informed the situation

Tier 2 – Medical professional

Time	Action	Actions/ Observations
10: 30 Medical professionals arrived	Casualty assessed	Patient found collapsed, unconscious, and not breathing properly.
	Advanced assessment	CPR initiated immediately with chest compressions and rescue breaths. Continuous monitoring of pulse and response. Patient stabilized for transfer to ambulance.
10:34	Shifted to hospital	Continuous monitoring of pulse and response. Patient stabilized for transfer to ambulance.

Tier 3 – Advanced Medical Response

Time	Action	Actions/ Observations
10:34	Patient handed over to ambulance	Vital signs closely monitored during transport.
10:40	Arrival at hospital	Patient received by emergency department team.
10:41	Immediate advanced life support (ALS)	Cardiac monitor attached and IV line established.
10:43	Patient condition under evaluation	Continuous monitoring of heart rhythm, oxygen saturation, and blood pressure.
11:15	Drill concluded	Debriefing initiated

Conclusion – In relation to the effectiveness of the response and include lessons learned.

The medical emergency drill was conducted successfully and demonstrated NCMT's compliance with OPITO Medical Emergency Response and Planning Requirements.

The simulated scenario involving a trainee collapsing unconscious with improper breathing (suspected heart attack) was managed effectively across all response tiers. Response times met the expected tiered standards, with rapid activation of Tier 0, prompt CPR initiation by Tier 1 First Aiders, and timely intervention by Tier 2 medical professionals, followed by smooth transfer to Tier 3 hospital care. Emergency equipment was readily available, functional, and used appropriately. Staff competency and adherence to emergency procedures were clearly demonstrated throughout the drill.

Medical Emergency Response Drill Report

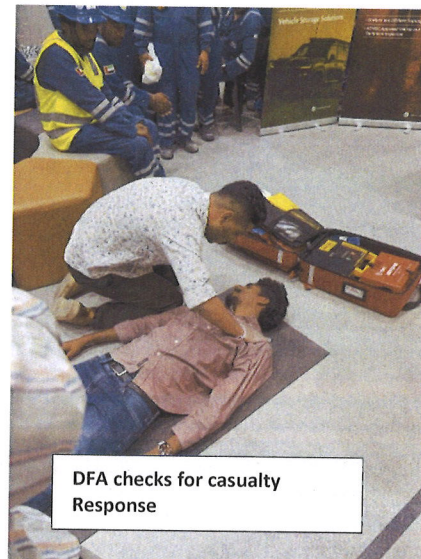
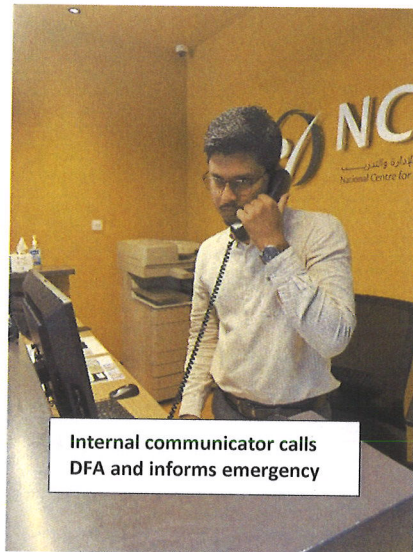
An opportunity for improvement was identified during the ambulance arrival and casualty transfer, where the stretcher movement was slightly obstructed due to one of the front doors being jammed as a result of damage from heavy rain last month. Although access was still possible, this highlighted the need for immediate maintenance to ensure unobstructed emergency access. Appropriate corrective action has been initiated to address this issue.

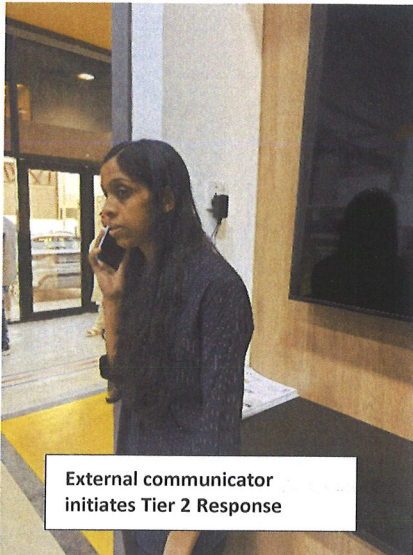
Overall, the drill confirmed the effectiveness of the emergency response system while highlighting areas for continuous improvement.

I hereby confirm that we have reviewed this MERP Training Drill – Summary for compliance against the OPITO Medical Emergency Response & Planning Requirements tiered response times to ensure compliance with tiered response times.

Name: SAJIDHA SABIR
Title: Centre Manager

Signature: [Signature]





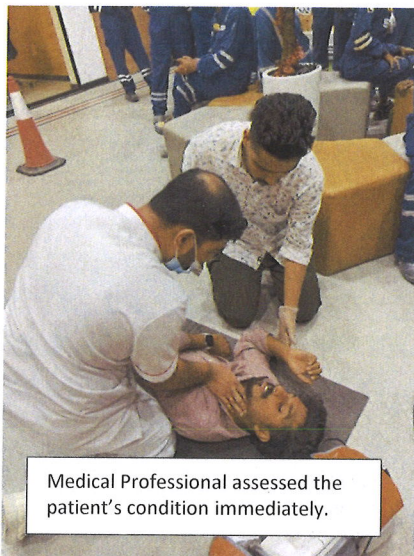
External communicator initiates Tier 2 Response



CPR Initiated



Ambulance Arrives



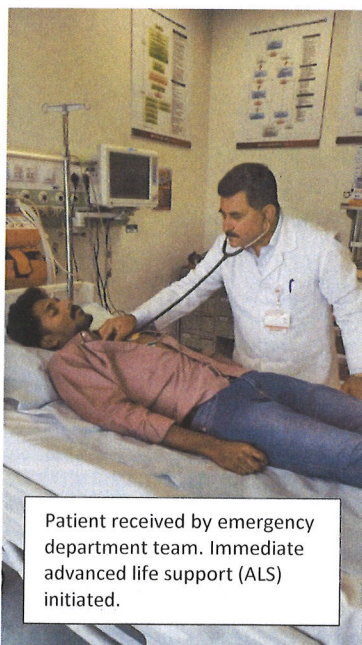
Medical Professional assessed the patient's condition immediately.



CPR initiated immediately with chest compressions and rescue breaths..



Tier 3 Initiated – Shifted to hospital



Patient received by emergency department team. Immediate advanced life support (ALS) initiated.



Drill debriefing